



BRADLEY University



**SPRING
FORUM
2025**

**January 15
7:30-3:30**

**Peplow
Pavilion**

Be Engaged

SHORT PROGRAM

BRADLEY UNIVERSITY SPRING FORUM 01/15/2025 7:30 A.M. - 3:30 P.M.

Time	Session	Presentation Title	Room
7:30-8:00 a.m.		Check-In and Buffet Breakfast	Peplow Pavilion
8:00-8:30 a.m.		Welcome and Opening Remarks Interim Provost Daniel Moon and Tim Koeltzow	Peplow Pavilion
8:30-9:30 a.m.	Morning plenary	Be Engaged: Campus Updates and Opportunities: Higher Learning Commission: Dakota Horn and Michelle Edgcomb Friday Be Connected: Barbra Kerns and Emily Huschen	Peplow Pavilion
9:40-10:25 a.m. Breakout Session 1	Bradley Resources	What Did We Miss? HLC 2025 Assurance Argument Dakota Horn and Michelle Edgcomb Friday	Westlake 010
	Provost's Office	Identifying Funding Opportunities for Campus Projects Michelle Eaton and Brad Andersh	Westlake 012
	Instructional Technology	Classroom Tools (Ditto, Using iPad) Ken Burton	Westlake 316A
	Inclusive Community	New Faculty Mentorship Panel Jennifer Stubbs, Joseph Harris, and Claire McQuerry	Bradley 091
	B Engaged	Be Connected: Your Gateway to Bradley Emily Huschen	Westlake 116
10:35-11:20 a.m.	Bradley Resources	Managing Student Appointments Using Navigate Phil Durkee and Natalie Shane	Westlake 010

Breakout Session 2	Provost's Office	We heard you: User experiences with the Office of Sponsored Programs Jenny Gruening Burge and Michelle Eaton	Westlake 012
	Instructional Technology	Accessibility and Instructional Technology Chrystopher Wilson, Jennifer Stubbs and Christina Norton	Westlake 316A
	Inclusive Community	ADVANCE BU: Allies and Advocates Tony Hermann	Bradley 091
	B Engaged	Helping Students Prepare to Succeed After Bradley Rick Smith, David Schwartz, and Ken Harding	Westlake 116
11:30a.m. – 12:50p.m.	Lunch	Deli Express Luncheon	Peplow Pavilion
1:00-1:45 p.m. Breakout Session 3	Bradley Resources	What Your Students Need To Know: Mytbusting Outdated Research Notions Jennifer Stubbs and Christina Norton	Westlake 010
	Provost's Office	Fostering Interdisciplinary Collaborations: Sustainability Derek Montgomery	Westlake 012
	Instructional Technology	Canvas Best Practices Taylor Long	Westlake 316A
	Inclusive Community	Discussion of ADVANCE BU Recommendations for Revising Bradley's Evaluation of Teaching Jacqueline Hogan, Tim Koeltzow, Jana Hunzicker, David Spelman, Joshua Lewer, and Kaitlin Seaman	Bradley 091
	Be Engaged	Navigating the Student Scholarship Expo 2025 Kris Woods and Melinda Faulkner	Westlake 116
1:55-2:35 p.m. Breakout Session 4	Bradley Resources	Professional Pathways Microcredential Workshop Dakota Horn and Michelle Riggio Rarick	Westlake 010
	Provost's Office	Make Online Teaching Work For You! Rui Li, Jana Hunzicker, Rachel Borton, Yoon-Si Lee, Christie Nelson, and Molly Ansari	Westlake 012

	Instructional Technology	AI Policy Updates from CTEL David Scuffham, Dillon Ward, and Jennifer Stubbs	Westlake 316A
	Inclusive Community	Should Bradley Establish an Academic Chairs Council? <i>Rachel Borton, Scott Cavanah</i> , Melinda Faulkner, Jackie Hogan, Yufeng Lu, and Yun Wang	Bradley 091
	B Engaged	SoTL Project Presentations GG Md Nawaz Ali, Taraleigh Davis, Dakota Horn, Karl Jung, Deborah Kessler, Joanna Lee, Shawn Montag, Patricia Starkey, William Waychunas, and Tegan Nusser	Westlake 116
2:45-3:30 p.m.	Closing Plenary	Bradley University: Our Story and Our Message Angie Cooksey and a Student Panel	Peplow Pavilion

Bradley University Fall Forum 2024 Presentation Descriptions

Welcoming and Opening Remarks 8:00-8:30 a.m.

<i>A Few Words from Bradley Interim Provost, Daniel Moon and Timothy Koeltzow, Executive Director of the Center for Teaching Excellence and Learning</i>	Peplow Pavilion
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Morning Plenary 8:30-9:30 a.m.

<i>Be Engaged: Campus Updates and Opportunities</i>	Peplow Pavilion
<p>Higher Learning Commission (HLC): Dakota Horn, Associate Dean for Academic Programs, Communications and Michelle Edgcomb Friday, Associate Dean of Undergraduate Studies – Biology</p> <p>Be Connected: Barbra Kerns, Chief Information Officer, Information Technology and Emily Huschen, Director for Digital Innovation</p>	

Breakout Session 1: 9:40-10:25 a.m.

<i>What Did We Miss? Higher Learning Commission 2025 Assurance Argument</i>	Westlake 010
<p>Michelle Edgcomb Friday, Associate Dean of Undergraduate Studies - Biology Dakota Horn, Associate Dean for Academic Programs - Communication</p>	
<p>Join us for a conversation about our 2025 Assurance Argument Draft. We will share some amazing examples of things happening on campus. What did we miss? What are we doing successfully?</p>	
<i>Identifying Funding Opportunities for Campus Projects</i>	Westlake 012
<p>Brad Andersh, Executive Director of Sponsored Programs Michelle Eaton, Associate Director of Sponsored Programs</p>	
<p>We will present information o strategies for finding external organizations or agencies to support campus projects, the internal funding opportunities managed by the Office of Sponsored Programs, and the OSF/BU Innovation for Health (IFH) partnership. Please bring a laptop or iPad to the session.</p>	
<i>Classroom Tools (Ditto, Using iPad)</i>	Westlake 316A
<p>Ken Burton, AV Services Manager, Taylor Long, Learning Management System Administrator</p>	

Get ready to supercharge your teaching with Ditto and the iPad! Join us in this hands-on workshop, where we'll explore all the ways your iPad can amp up the learning experience. We'll show you some practical tricks and fun strategies to make your iPad a seamless part of your classroom.

Some key topics we will cover are:

- Connecting to the classroom equipment via Ditto
- Presenting and annotating lecture presentations
- Using note-taking apps
- iPad features for productivity (Split screen and Focus times)
- Taking screenshots and screen recording
- Reader view in Safari

<i>New Faculty Mentorship Committee</i>	Bradley 091
Jennifer Stubbs, Librarian and Assistant Professor Joseph Harris, Assistant Professor, Psychology Claire McQuerry, Associate Professor, English	
Junior Faculty are invited to discuss insights for tenure and promotion and best practices for the classroom	

<i>Be Connected: Your Gateway to Bradley University</i>	Westlake 116
Emily Huschen, Director for Digital Innovation	
Join us for a quick, interactive workshop to get you started on Be Connected, our new all- in-one campus platform that centralizes everything – systems, resources, tools, tasks and people. Learn how to tailor Be Connected to your working style and simplify your everyday life – providing a personalized, streamlined experience across all devices. Please bring a laptop or iPad to the session.	

Breakout Session 2: 10:35-11:20 a.m.

<i>Managing Student Appointments Using Navigate</i>	Westlake 010
Phil Durkee, Associate Director of Student Success Center and Navigate Lead Natalie Shane, Associate Director of Student Success Center	
In this session, we will demonstrate how faculty and staff can use Navigate to schedule and record their student appointments. Whether scheduling faculty office hours, advising appointments, or other services, participants will receive step-by-step guidance on how to set up their availability, sync appointments in Navigate with their Google calendar, and manage/record their appointments. Best practices will be shared along with a scheduling demo from the student view. Participants are encouraged to bring a laptop or tablet as the session will be interactive.	

<i>We Heard You: User Experiences with the Office of Sponsored Programs</i>	Westlake 012
Jenny Gruening Burge, Director of Institutional Effectiveness – Academic Support Michelle Eaton, Associate Director of Sponsored Programs	

In Fall 2024, the University community was invited to participate in a survey related to the NSF Grant awarded to the Office of Sponsored Programs (OSF) in Spring 2024. The goal of the grant is to enhance Bradley's external funding competitiveness, and the survey asked members of the University community about their experience with OSP. In this session, we will share preliminary results from the survey, and have an opportunity for discussion.

Accessibility and Instructional Technology

Westlake 316A

Christopher Wilson, Technology Support Specialist
 Jennifer Stubbs, Librarian and Assistant Professor
 Christina Norton, Librarian

Join us for an enlightening session on digital accessibility in higher education. Jennifer and Christopher will explore the importance of creating inclusive digital content and demonstrate practical techniques to ensure your course materials are accessible to all students. Learn about tools and strategies for making documents, presentations, and online resources more accessible, and discover how these practices can enhance the learning experience for everyone.

ADVANCE BU: Allies and Advocates

Westlake 316A

Tony Hermann, Chairperson, Psychology

You are invited to learn about how you can be part of a broader community at Bradley that seeks to advance equity and inclusion.

Helping Students Prepare to Succeed After Bradley

Westlake 116

Rick Smith, Executive Director of the Smith Career Center
 David Schwartz, Director of the Springer Center for Internships
 Ken Harding, Director, Employer Testing Services

Students connect with faculty and staff while at Bradley regarding their future. Questions arise regarding what they can do with their field of study, how to gain applied experience, and how to navigate processes associated with a job/internship search. *We are available to help with these conversations!* Join us for an overview of the Smith Career Center, its services, and the processes used to work with students/alumni and employers. SCC staff members will be available to answer your questions.

Deli Express Luncheon

Luncheon 11:30 a.m. – 12:50 p.m.

Peplow Pavilion

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Breakout Session 3: 1:00-1:45 p.m.

<i>What Your Students Need to Know: Mythbusting Outdated Research Notions</i>	Westlake 010
Jennifer Stubbs, Librarian and Assistant Professor Christine Norton, Librarian	
<p>Old habits die hard, and your students may have brought some outdated notions about acceptable research practices with them from their previous schools. Identify common misunderstandings undergraduates have about research and updated alternatives you can integrate into your classroom to improve the student experience of research. Small group discussions explore collaborations for assignment integrations and instructional design.</p>	

<i>Fostering Interdisciplinary Disciplines: Sustainability</i>	Westlake 012
Derek Montgomery, Director of Interdisciplinary Studies, Psychology	

<i>Canvas Best Practices</i>	Westlake 316A
Taylor Long, Learning Management System Administrator	
<p>This session will identify a few of our best practices when using Canvas, including how to: add a syllabus to your class, set up the gradebook even if students are not submitting their assignments in Canvas, utilize Canvas' various messaging features, create practice quizzes, practice in-person presentations using Canvas Studio, and engage with students via discussions and grading/feedback At the end of the session, faculty members will be able to share their best practices.</p>	

<i>Discussion of ADVANCE BU Recommendations for Revising Bradley's Evaluation of Teaching</i>	Bradley 091
Jacqueline Hogan, Professor, Sociology, Social Work and Criminology Elena Gabor, Professor, Communication Jana Hunzicker, Associate Dean for Academic Success, EHS Dean David Spelman, Associate Professor, Civil Engineering and Construction Joshua Lewer, Chairperson, Economics and Finance Kaitlin Seaman, Instructional Technology Manager	

Join us for an update on the Faculty Activity Report Revision Committee on recommendations for a revised Student Evaluation of Teaching process.

Navigating the Student Scholarship Expo 2025

Westlake 116

Kris Woods, Lecturer, Department of Chemistry and Biochemistry
Melinda Faulkner, Chair and Associate Professor, Department of Biology

Are you working with students on research or other scholarly projects? The Student Scholarship Expo is a prime opportunity for your students to showcase their work. In this session, we will discuss why both students and faculty should participate in the Student Scholarship Expo and will answer any questions you may have about the event. We will cover topics including advising student projects, constructing student posters, judging of poster presentations and more. We will also discuss how to present projects at the Expo that are not traditionally presented in poster format.

Breakout Session 4: 1:55-2:35 p.m.

Professional Pathways Microcredential Workshop

**Westlake
012**

Dakota Horn, Associate Dean for Academic Programs, Communications
Michelle Riggio Rarick, Executive Director of Continuing Education

This session will coincide with the Spring 2025 official launch of the new course embedded skills initiative to allow participants to see the process, brainstorm new potential course bundles, explore best practices, and walk away with a completed microcredential submission. Bring your questions and ideas.

Make Online Teaching Work for You!

Westlake 010

Facilitator: Rui Li, Associate VP for Online and Distance Education

Panelists: Rachel Borton, Chairperson, Nursing

Jana Hunzicker, Associate Dean for Academic Success, EHS
Dean

Yoon-Si Lee, Director of Online Engineering Programs

Molly Ansari, Assistant Professor, Education, Counseling, &
Leadership

Discover how online teaching can be both simple and impactful in this engaging faculty panel discussion. Panelists will address common misconceptions about online education, showcasing how user-friendly tools and innovative approaches can enhance student engagement and deliver effective results. Bring your questions for the Panelists!

AI Policy Updates from CTEL

Westlake 316A

David Scuffham, Chief Information Security Officer
 Dillon Ward, Assistant Professor, Communications
 Jennifer Stubbs, Librarian and Associate Professor

Department Chairs, Heads and faculty are welcome to share concerns, internal deadlines, and discuss needs for Spring process of AI policy. Learn current status of campus-wide AI policy.

Should Bradley Establish an Academic Chairs Council?

Bradley 091

Rachel Borton, Chairperson, Nursing
 Scott Cavanah, Chairperson, Interactive Media
 Jacqueline Hogan, Professor, Sociology, Social Work, and Criminology
 Yufeng Lu, Chairperson, Electrical & Computer Engineering
 Melinda Faulkner, Chairperson, Biology
 Yun Wang, Chairperson, Computer Science & Information

Do you want to promote an inclusive environment that fosters effective learning? Join us for an engaging discussion of ways to design your syllabus and first-day-of-class activities to promote a welcoming and inclusive environment for all students. This session is based on the Inclusive STEM Teaching Project online course.

SoTL Project Presentations

Westlake 116

GG Md Nawaz Ali, Assistant Professor, Computer Science and Information
 Taraleigh Davis, Assistant Professor, Political Science/International Studies
 Dakota Horn, Associate Dean for Academic Programs, Communications
 Karl Jung, Associate Professor, Education, Counseling & Leadership
 Deborah Kessler, Assistant Professor, World Languages and Culture
 Joanna Lee, Assistant Professor, Education, Counseling & Leadership
 Shawn Mongag, Lecturer, Chemistry/Biochemistry
 Patricia Starkey, Assistant Professor in Residence, Physical Therapy
 William Waychunas, Assistant Professor, Education, Counseling & Leadership
 Tegan Nusser, Assistant Professor, Education, Counseling & Leadership

Learn about the outcomes of the SoTL projects that were sponsored by CTEL during the Fall 2024 semester.

Closing Plenary: 2:45-3:30 p.m.

Bradley University: Our Story and Our Message

**Peplow
Pavilion**

Angie Cooksey, VP Enrollment Marketing Communication and Retention
Student Panel

The Bradley story is a compilation of nearly 5000 student's stories and hundreds of faculty and staff connections. Hear how we talk about these stories, why the Bradley story differentiates us, and how you can be a part of sharing the Bradley message.