

Sample Consent form related to SOTL - Use of student data – course activity – EXEMPT

[Italicized information would be replaced with the language that is specific to your study. This example would fall under a “legitimate educational interest” of the professor because the results may lead to more effective instruction. Thusly, a FERPA release is not required, but consent from a human research subject perspective is still needed. If the researcher was from outside the University, then a FERPA release would be needed for the identifiable information].

Bradley University

Consent to participate in research

Title of the study: *The relationship between attitudes toward math and math grades*

You are invited to participate in a research study. The purpose of this study is *to understand the relationship between your attitudes toward math and the grades on two of your course assessments (Exam 1 and Exam 2 in the syllabus) for this current course (MAT 100) and for this semester (Fall 2022)*. This study consists of *taking a survey assessing your attitudes toward math and taking the two assessments*. The *survey and assessments* are part of the normal class and are mandatory. They will be taken during class time. Your part in the research is just voluntarily allowing your professor to use *your survey results and exam scores* for research. The survey will also collect demographic information: *age, gender, year in school, and self-reported current GPA*.

You are releasing the results to *Dr. Soso* who is the primary professor of the course. However, *Dr. Soso* will be blinded to who is participating in the study until after the final grades have been submitted. At the end of the course, the results of the *survey and exams* will be matched and then all identifiers will be replaced with a unique code to assure the confidentiality of the results. Any publication or presentation of the research results will only describe the results in aggregate – that is no one person’s data will be displayed. We anticipate that 25 students will participate. Taking the *survey and exams* are mandatory as these are part of the normal class activity that counts as a grade. Allowing the professor to use your survey and exam data is voluntary. You may choose to withdraw this consent at any time. No personal risk or benefit is anticipated if you participate.

Questions about this study may be directed to *Dr. Soso* in charge of this study: *at drsoso@bradley.edu*. If you have general questions about being a research participant, you may contact the Committee on the Use of Human Subjects office at (309) 677-3877.

You are voluntarily deciding to participate in this study. You are also affirming that you are 18 years old or older. If you check “I Agree to participate” below means that you have read and understood the information presented and have decided to participate. Your agreement also means that all your questions have been answered to your satisfaction. If you think of any additional questions, you should contact the researcher(s).

Check ONE

I Agree to participate

I DO NOT wish to participate

Because we are collecting information from your student record in the course, we need your signature.

Signature

Printed Name

Date

For *Dr. Soso* to be blinded to who is and is not participating, *Ms. Nana* is collecting the consent forms and will give them to *Dr. Soso* after the final grades have been posted.

Sample Consent form related to SOTL - Use of non-student data – anonymous course survey with Extra Credit offered - EXEMPT

Italicized information would be replaced with the language that is specific to your study. In this study no student information under FERPA is gathered, thus a FERPA release is not required.

Bradley University

Consent to participate in research

Title of the study: *The relationship between attitudes toward math and career aspirations*

You are invited to participate in a research study. The purpose of this study is *to understand the attitudes students have toward math and related to their career aspirations*. This study consists of *taking a survey assessing your attitudes toward math*. The *digital survey* will be taken *outside your class time* and will take about *10 minutes* to complete. The **survey is entirely anonymous**. There will be no link between your identity and the results of the survey. Your professor will not know who has taken the survey. All tracking methods including IP addresses have been turned off. If you click agree at the bottom of this page, you will be taken to the survey which will consist of *statements in which you will state your level of agreement or disagreement*. There is no right or wrong answer. The survey will also collect demographic information: *age, gender, year in school, major, and self-reported current GPA*.

Your participation is voluntary. If you choose to take the survey, you will *receive 1 extra credit point in the class*. At the end of the survey, you will have the option to be awarded an extra credit point. When you click on this option you will be taken to another survey, which is separate, so that you can provide your name to be awarded the points. This information will go to another professor and *Dr. Soso* will not know until toward the end of the course who has participated. If you wish not to take the survey, you can do an alternative assignment for one extra credit point. If you chose this option, you will be taken to a page where you can write a response with your opinion on a story about a student's experience in math. This will take about 10 minutes. You will be taken to another page which is separate so that you can provide your name to be awarded the points. You can choose to not participate also. You can withdraw this consent anytime by informing the professor. No personal risk or benefit is anticipated if you participate. We plan to publish the data collected. The research results will only describe the results in aggregate – that is no one person's data will be displayed.

Questions about this study may be directed to *Dr. Soso* in charge of this study: at *drsoso@bradley.edu*. If you have general questions about being a research participant, you may contact the Committee on the Use of Human Subjects office at (309) 677-3877.

You are voluntarily deciding to participate in this study. You are also affirming that you are 18 years old or older. If you check “I Agree to participate” below means that you have read and understood the information presented and have decided to participate. Your agreement also means that all your questions have been answered to your satisfaction. If you think of any additional questions, you should contact the researcher(s). If you like, you may print off this consent form for your records. Please take this survey by *SEPTEMBER 5th, 2022*.
Click ONE:

I Agree to participate – clicking here will take you to the survey related to the study

I DO NOT wish to participate in the research survey but would like to do the alternative assignment. Clicking here will take you to the alternative assignment.

I DO NOT wish to participate

If you have questions regarding the participants protections and FERPA in your SOTL research, please do not hesitate to contact the CUHSR office.

Sources used:

Indiana University FERPA and research with Student Records. <https://research.iu.edu/compliance/human-subjects/guidance/ferpa.html>

Cornell Law School Legal Information Institute <https://www.law.cornell.edu/cfr/text/34/99.31>

Bankert, EA, et al (2021) Institutional Review Board: Management and Function: PRM&R