Bradley University Senate
Agenda
Eighth Regular Meeting of the 2010-2011 Senate

3:10 P.M. May 4, 2011
Michel Student Center Marty Theater

I. Call to order

II. Announcements

III. Approval of Minutes
   A. Seventh Regular University Senate Meeting, April 21, 2011 (page 8)

IV. Reports from Administrators
   A. President Glasser
   B. Provost Glassman

V. Report from Standing Committees
   A. Committee on Curriculum and Regulations
      1. ECE Curriculum and Regulations items
         a) Major Addition; ID 41266 E E Electrical Engineering
         Summary: The proposed major addresses weaknesses in our current program, changes in technology, the addition of new faculty, improvement of student recruitment and retention, changes that will lead to higher quality senior projects, and changes to strengthen our program for ABET review. The new major will replace the existing major of Electrical Engineering (and Computer Option concentration). The major name will not be changed. Courses in the new program will be identified with ECE as the course prefix to distinguish between existing EE courses. The new changes will be phased in over a 4 year period. Existing courses will be removed over 5 year span.

         b) Concentration Addition: ID 41274 E E Electrical Engineering with
            Computer Option
         Summary: Due to changes in the Electrical Engineering curriculum, the computer option concentration was modified accordingly in order to mesh with new courses and the lab sequence.

         c) Course Additions
            ID 35445 E E ECE 431 Communication Theory I
            ID 35455 E E ECE 432 Communication Theory II
            ID 35463 E E ECE 450 Electromagnetic Theory
            ID 35446 E E ECE 451 Radio Frequency Circuits and Systems
            ID 35465 E E ECE 452 Wireless Communication Systems
            ID 35460 E E ECE 453 Radio Frequency Communications Laboratory
            ID 35471 E E ECE 460 Digital Signal Processing
            ID 35472 E E ECE 461 Statistical and Adaptive Signal Processing

ID 35473 E E ECE 462 Digital Image Processing
ID 35474 E E ECE 463 Medical Imaging
ID 35477 E E ECE 465 Engineering Applications of Neural Networks
ID 35459 E E ECE 466 Real-time DSP Laboratory
ID 38885 E E ECE 470 Data-Structures and Object-Oriented Programming
ID 35478 E E ECE 471 Real-time Operating Systems
ID 35479 E E ECE 472 Embedded Microcontroller Linux
ID 35480 E E ECE 473 Embedded TCP/IP
ID 35481 E E ECE 474 Robotic Navigation with Simultaneous Localization
          and Mapping
ID 35456 E E ECE 480 Digital Subsystems and Interfaces
ID 35449 E E ECE 481 VHDL: Digital System Design
ID 35482 E E ECE 482 FPGA Hardware/Software Codesign
ID 40579 E E ECE 483 Digital Systems: Microprocessor Architecture –
          Internal
ID 40580 E E ECE 484 Digital Systems: Microprocessor Architecture –
          External
ID 39253 E E ECE 531 Communication Theory I
ID 39254 E E ECE 532 Communication Theory II
ID 39255 E E ECE 550 Electromagnetic Theory
ID 39256 E E ECE 551 Radio Frequency Circuits and Systems
ID 39273 E E ECE 555 Optical Fiber Communication
ID 39259 E E ECE 560 Digital Signal Processing
ID 39262 E E ECE 562 Digital Image Processing
ID 39261 E E ECE 563 Medical Imaging
ID 39263 E E ECE 565 Engineering Applications of Neural Networks
ID 39270 E E ECE 580 Digital Subsystems and Interfaces
ID 39271 E E ECE 581 VHDL: Digital System Design

2. Major/Program Modifications
    ID 24447   FIN BS-MSQF (FIN 32)
    Summary: The structure of the undergraduate portion of the Foster College of
    Business Administration core course requirement has been changed. BMA 172 will
    be deleted and will no longer be available. BMA 372 will no longer be a required
    course for FCBA majors. BMA 372 may still be offered, but the content and purpose
    of the course will no longer be appropriate for the 3-2 BS-MSQF program. BMA
    173 and BMA 175 will be required for all FCBA undergraduate majors and will be
    appropriate for students in the 3-2 BS-MSQF program.
    It was determined that the content of the two computer science courses (CS 514 and
    CS 588) currently required in the Master of Science in Quantitative Finance (MSQF)
    curriculum together with their prerequisites (CS 302, CS 121, and CS 106) were
    inappropriate for the needs of the MSQF program and that the proposed courses
    (BMA 613 and BMA 614) would be vastly more suitable in terms of both content
    and treatment for the MSQF program and students.

    ID 45419 SOC Sociology
    Summary: We are proposing the following changes to the Sociology Major: 1) the
    addition of a one-credit proseminar designed to provide our majors with discipline-

specific research and writing skills and information about graduate school and possible careers; 2) the addition of a capstone research seminar, and 3) the addition of distributional requirements to ensure that all students who graduate with a major in sociology have been exposed to a range of topics and issues within the field and have a depth of knowledge within at least one subarea.

3. Minor Modification
    ID 43608 BMA Management Information Systems Minor
    Summary: Add BMA 173 Information Systems and Business Applications as a required course for the MIS Minor. Change the number of elective courses from 3 to 2 for the MIS Minor. BMA 173 offers the student a broad overview of MIS coupled with a hands on lab experience. The content of BMA 173 gives the student the background necessary to better understand MIS as well as serve for the prerequisite for BMA 272. The addition of BMA 173 will enhance the students' understanding of MIS and better guide them in the selection of the electives in the MIS Minor. Changing the number of elective courses will keep the number of hours for the Minor at 15.

4. Concentration Addition
    ID 46691 MTG Global Supply Chain Management
    Summary: Long term trends in supply chain management imply that there will be continued demand for professionals who approach supply chain issues with: -A deep understanding of business fundamentals. -The ability to understand customer and market forces. -An understanding of global trade practices and the mechanics of global transactions. -An understanding of business-to-business marketing relationships. -A solid understanding of supply chain strategy, structure, and terminology. FCBA students will gain access to a wide variety of careers that are global in scope and have a long-term trend of growth.

5. Course Additions
    ID 46716 BMA BMA 394 Supply Chain Tools and Techniques
    ID 35896 FCS FCS 335 Survey of Fashion Designers
    ID 45434 F L FLF 301 Paris
    ID 46692 MTG MTG 188 Exploring the Supply Chain
    ID 39958 MTG MTG 388 Global Supply Chain Management
    ID 46693 MTG MTG 394 Supply Chain Tools and Techniques
    ID 44003 SOC SOC 200 Sociology Proseminar
    ID 44005 SOC SOC 344 Social Movements
    ID 44006 SOC SOC 345 Political Sociology
    ID 44007 SOC SOC 346 Sociology of Education
    ID 44004 SOC SOC 450 Capstone Seminar in Sociology
    ID 44008 SOC SOC 491 Directed Research

6. Course Modifications
    ID 43606 BMA BMA 379 Information Systems Security
    ID 45822 FCS FCS 303 Nutrition
    ID 45823 FCS FCS 306 Community Nutrition

ID 45433 FCS FCS 405 Food Service Systems
ID 45827 FCS FCS 407 Nutrition Assessment
ID 45824 FCS FCS 411 Medical Nutrition Therapy
ID 35916 FCS FCS 460 Retail Merchandising Practicum
ID 44017 SOC SOC 212 Sociology of Diversity
ID 44088 SOC SOC 300 Cross-Cultural Perspectives on Gender
ID 44101 SOC SOC 311 Comparative Family Systems
ID 44103 SOC SOC 313 Race Ethnicity and Power"
ID 44085 SOC SOC 330 Perspectives on Deviance
ID 44104 SOC SOC 341 Medical Sociology
ID 44086 SOC SOC 420 Critical Theory
ID 45418 SOC SOC 490 Directed Readings

7. Course Deletion
ID 44087 SOC SOC 499 Honors Colloquium

B. Graduate Executive Committee
1. Program Modifications
ID 36994 ELH National Board Certified Teacher Fast Track
Summary: Faculty teaching the Educational Leadership (EDA) program request a program modification of the National Board Certified Teachers Fast Track (NBCT) that satisfies state requirements for Illinois Type 75 General Administrative Endorsement. The proposed program modification for NBCT Fast Track students would require ELH 686 the Field Experience for 4 graduate hours. The rationale for the program modification is to better prepare NBCT students as future school leaders through practical experiences required in the Field Experience. The proposed change would increase total graduate credit hours required for NBCT candidates from 15 to 20.

ID 44896 ETE Curriculum and Instruction
Summary: In 2004, the Curriculum and Instruction Master's Degree Program was modified to better meet the needs of potential graduate students in Teacher Education. A review of that program has led the department to propose several changes that should improve its efficacy and efficiency. First, the 2004 program modification included specifying nine areas of concentration from which students could select one in their progress toward completion of the program. In the intervening years, the department has tracked the utilization of these areas of concentration and has concluded that most are either underutilized or not utilized. Of those remaining areas of concentration, the department has found a majority of its graduate students must change their areas of concentration to one in particular in order to graduate in a timely manner and avoid either stepping out of the program or having graduate courses become out of date. Hence, to simplify the program and bring it into alignment with what has actually occurred with enrollments, this proposal includes significantly reducing the number of areas of concentration offered in the program. Second, the proposed program modification of the core foundation research coursework will involve the removal of one course from the program that is currently provided through the ELH (now EHC) Department. This modification will be more appropriate for the needs of our students who are practitioners in the field, and is consistent with current requirements for graduate masters-level teacher

education programs in sister institutions across the state. Finally, the proposed modification will enable us to collect and monitor more finely detailed data for our national accreditation (NCATE) than is currently available to the department.

ID 24448 FIN Master of Science in Quantitative Finance (GRD FIN)

Summary: It was determined that the content of the two computer science courses (CS 514 and CS 588) currently required in the Master of Science in Quantitative Finance (MSQF) curriculum together with their prerequisites (CS 302, CS 121, and CS 106) were inappropriate for the needs of the MSQF program and that the proposed courses (BMA 613 and BMA 614) would be vastly more suitable in terms of both content and treatment of the topics in both breadth and depth for the MSQF program and students.

2. Program Deletion
   ID 44895 ETE Curriculum and Instruction Special Education

3. Concentration Modifications
   ID 44892 ETE Literacy and Reading
   Summary: Creating more flexible concentrations and allowing students to complete course work in a timely fashion. Further, it allows students more choice in their program. The title changed to more accurately reflect the course choice.

   ID 44893 ETE Multidisciplinary Education
   Summary: Creating more flexible concentrations and allowing students to complete course work in a timely fashion. Further, it allows students more choice in their program.

   ID 44894 ETE Special Education
   Summary: Creating more flexible concentrations and allowing students to complete course work in a timely fashion. Further, it allows students more choice in their program.

4. Concentration Deletions
   ID 44885 ETE Early Childhood Education
   ID 44886 ETE Middle School Education
   ID 44887 ETE Gifted Education
   ID 44888 ETE Reading Teacher
   ID 44889 ETE Assessment
   ID 44890 ETE Educational Technology
   ID 44891 ETE Science Education

5. Course Additions
   ID 3712 BMA BMA 614 Topics in Advanced Business Technology
   ID 39275 E E ECE 630 Random Variables and Signals
   ID 39277 E E ECE 631 Advanced Communication Theory
   ID 39274 E E ECE 640 Dynamic Systems Analysis
   ID 39276 E E ECE 642 Advanced Control Systems
   ID 39278 E E ECE 643 Optimal Control Systems

ID 39279 E E ECE 650 Advanced Electromagnetic Theory

6. Course Modifications
    ID 44883 ETE ETE 671 Instructional Strategies & Designs in Special
                           Education
    ID 44884 ETE ETE 637 Remediation of Reading Difficulties
    ID 41646 P T P T 650 Clinical Education I

7. Course numbering system
    Proposal to modify language for courses numbered 500-599.

    Current language: "Courses numbered 500-599 are open only to seniors,
    graduate students and specially qualified juniors."

    Proposed modification: "Courses numbered 500-599 are graduate courses
    open only to students with senior standing with a minimum 3.0 GPA or senior
    standing and approval of both the Graduate Program Coordinator and consent
    of the Dean of the Graduate School. Courses at the 400 level may be cross-
    listed with courses at the 500 level. In such a cross listing, students taking the
    500-level course must have a distinctive additional learning experience."

C. Subcommittee on General Education
    1. Course Addition
       ID 37632 BIO BIO 303 Plants and People
       ID 34330 I S IS 320 Latin America in a Global Context
       ID 38024 SOC SOC 101 The Anthropological Perspective
       ID 38025 SOC SOC 303 Culture & Belief: Magic, Witchcraft, Religion
       ID 38806 SOC SOC 305 Peoples and Cultures of the Non-Western World

D. Annual Reports of Standing Committees
    1. Admissions and Retention (page 25)
    2. Affirmative Action (page 26)
    3. Contractual Arrangements (page 27)
    4. Elections (page 32)
    5. Faculty Grievance (page 33)
    6. Honorary Degrees (page 35)
    7. Retirement Advisory (page 36)
    8. Sabbatical Leave (page 37)
    9. Strategic Planning (page 38)
    10. Student Grievance (page 39)
    11. Tenure, Promotion, and Dismissal (page 40)
    12. University Resources (page 41)

VI. Unfinished Business
   A. Amendment to the Bradley University Senate Constitution (page 44)
           Chapter I
           Section E
           Article V
               3. The Committee on Curriculum and Regulations
                 6. The Subcommittee on General Education
                     b. (describes membership)

VII. New Business
   A. Ratification of VPAA appointment, Dean Cantu, to the General
       Education Subcommittee to a 3 year term.

VIII. Other Business
   A. Report from Student Senator

IX. Adjournment

Bradley University Senate
Minutes (as corrected)
Seventh Regular Meeting of the 2010-2011 Senate

3:10 P.M. April 21, 2011
Michel Student Center Marty Theater

I. Call to order
   The meeting was called to order at 3:15 P.M.

II.   Announcements made by Brian Huggins –

   A. The eighth regular meeting of the 2010-2011 Senate will be held on
      Wednesday, May 4, 2011 (study day).
   B. A special meeting of the 2011-12 Senate will also be held on Wednesday, May
      4, 2011 immediately after the eighth regular meeting. The special meeting is for
      election of Senate Officers and at-large members of the Senate Executive
      Committee.
   C. Colleges need to run elections to fill Senator positions with terms ending in
      May, 2011.
   D. A ballot for the Faculty Ombudsman will be distributed to faculty, via house-
      mail, next week. Please vote.
   E. The CRCRS system has been modified so the course forms include general
      education considerations as well. It will no longer be necessary to complete two
      forms if the course action is also a general education action.
   F. C&R items for next academic year can be submitted to CRCRS at any time.
      There is no automatic software deletion or hold of an item at the end of this
      academic year. However, an item will be held at the first level at which no
      action is taken. The most likely reason for lack of action is pending changes in
      membership and/or individuals involved at a level are gone over the summer.

III.   Approval of Minutes

   A. Sixth Regular University Senate Meeting, March 24, 2011. Approved by
      general consent.

IV.   Reports from Administrators
   A. President Glasser –
      1.   The National Search for the Associate President for Marketing has
            concluded. Susan Andrews, who has a strong background in Higher
            Education and branding, will join Bradley University on May 2nd.
      2.   The National search for a Chief of Police is entering its final stages. The
            goal is to have the position filled prior to the beginning of Fall 2012. Two
            finalists will visit campus on May 2nd and May 3rd. Announcements
            inviting the Bradley community to open forums for each candidate will be
            circulated via email.

3.   Geno Ford was recently hired as the Men's Head Basketball Coach. This position continues to remain the highest paid Bradley position. Consequently, the President assured Senate members that contractual procedures are in place to benchmark the salary and contractual conditions for this important position.

4.   The decision date for the fall freshman class is later than last year. Open houses are still being scheduled. The President extends her appreciation to faculty and staff for their recruitment efforts.

5.   The current capital campaign should be concluded by Fall of 2012. The formal announcement will include significant academic relevance to all. The next campaign will be rolled out soon after, which will be primarily focused on the convergence center.

6.   Faculty and staff are invited to attend the "topping out" ceremony of Westlake Hall on May 2nd at 12:30 P.M..

7.   Within the next 10 days, Haussler Hall will be demolished and soon give-way to a west-quad green space.

8.   Bradley University welcomed U.S. Senator Mark Kirk today. He toured our facilities and enjoyed lunch with faculty and students. President Glasser will see Senator Kirk again, among other national officials, during her June visit to Washington D.C.

B. Provost Glassman –
1.   The Strategic Planning Committee continues to meet weekly. Data from the open forums has been analyzed. Results are available on the Strategic Planning website. The University community was also invited to respond to an electronic survey, which ended yesterday. Once the analysis is completed the results will be available on the website. Tomorrow the Committee will begin reviewing the mission statement.

2.   The Provost reminded Senate members that faculty contracts extend through commencement. Faculty are expected to attend convocations throughout the year. He stressed that departmental representation is important.

3.   Consultants to facilitate the development of the convergence center have visited the campus twice. Departments and Centers, within the Foster College of Business Administration and the College of Engineering and Technology, have shared their thoughts, dreams, and goals during the meetings. The consultants will share their findings, based on inclusiveness, constituent input, and creating a path forward toward national distinction, during an upcoming 3rd visit.

4.   The Provost reminded faculty to follow the Final Exam Policy. Exams cannot be given early and must follow the established published schedule. Any deviations must be approved by the appropriate department chair and college dean.

5.   Initial steps toward filling dean positions in the College of Engineering and Technology as well as the Foster College of Business Administration have begun. Currently, the Colleges are identifying faculty who will serve

on 2/3rds of the respective search committees. The remaining 1/3 will be appointed by the Provost. To help identify qualified candidates, the President will be asked to approve the use of a national search firm.

6. George Brown asked the Provost if the convergent center will be limited to engineering and business? The Provost stated that participation goes beyond the two disciplines and will include other disciplines as well.

V. Report from Standing Committees
  A. Committee on Curriculum and Regulations
   1. Program Addition
    ID 33195 OCP Bradley University Hollywood Semester.

Summary: The Bradley University Hollywood Semester is a cooperative academic arrangement between Bradley University, the Slane College of Communications and Fine Arts and the University of Texas-Austin. Qualified Bradley students gain a unique opportunity to explore the entertainment industry through a semester study in Los Angeles, California. Professional experiences are created through a combination of industry-related internships, academic courses and guest lectures. Students earn a full semester of upper level credit through the Hollywood Semester program.

1st Joan Sattler; 2nd George Brown. **Motion Passed**.

   2. Major/Program Modifications
    Bundled for consideration. 1st Lee Newton; 2nd Sherry Brittner. **Motion Passed**.

    ID 44874 ETE Early Childhood Education
    Change 1
    Reduction of credit hours in student teaching: ETE 497 is proposed to have set number of 12 credit hours, instead of the current 13. The Early Childhood major has required 13 hours of student teaching since early 2003. However, students who need one more course for their degree have been required to take an overload – which is not conducive to students as they complete their program. Altering the student teaching requirement to 12 hours and requiring the 3 hour course ETE 467 (History and Philosophy) provides students with the status of full time, and allows them to take one more 1-hour course if necessary.

    Change 2
    Inclusion of an online health course, which reduces the requirement for health from 3 hours to 1 hour: The information pre-service teachers need regarding health and nutrition will be available online, via several interactive modules. Because of the way the modules flow, one hour is sufficient credit in order for the students to complete this requirement.

Change 3

ETE 235 Methods of Teaching English Language Learners will become a requirement. The inclusion of this requirement helps the program meet NCATE and state standards, as well as more thoroughly prepare student majors for teaching in the multicultural and multilingual schools of the 21st century.

Net result of changes is 0 hours change.

ID 44875 ETE Early Childhood/Elementary Education

Change 1

Replacement of classes: ETE 313 would replace ETE 325 and ETE 315 would replace ETE 353. These changes are necessary in order to prepare preservice teachers in the instruction of all areas of literacy at the elementary level.

Change 2

Reduction of credit hours in student teaching: ETE 495 is proposed to have set number of 12 credit hours, instead of the current 13. However, students who need one more course for their degree have been required to take an overload – which is not conducive to students as they complete their program. Altering the student teaching requirement to12 hours and requiring the 3 hour course ETE 467 (History and Philosophy) provides students with the status of full time, and allows them to take one more 1-hour course if necessary.

Change 3

Inclusion of an online health course, which reduces the requirement for health from 3 hours to 1 hour: The information pre-service teachers need regarding health and nutrition will be available online, via several interactive modules. Because of the way the modules flow, one hour is sufficient credit in order for the students to complete this requirement.

Change 4

ETE 235 Methods of Teaching English Language Learners will become a requirement. The inclusion of this requirement helps the program meet NCATE and state standards, as well as more thoroughly prepare our majors for teaching in the multicultural and multilingual schools of the 21st century.

Net result of changes is 0 hours change for the program

ID 44876 ETE Elementary Education
Change 1
Replacement of classes: ETE 313 would replace ETE 325 and ETE 315 would replace ETE 353. These changes are necessary in order to prepare preservice teachers in the instruction of all areas of literacy at the elementary level.

Change 2
Reduction of credit hours in student teaching: ETE 498 is proposed to have 12 set credit hours, rather than variable hours from 7 to 13, which in reality has been 7 *or* 13. The elementary major has required 13 hours of student teaching since 2003. However, students who need one more course for their degree have been required to take an overload – which is not conducive to students as they complete their program. Altering the student teaching requirement to12 hours and requiring a portfolio course for 1 hour provides students with the status of full time, and allows them to take one more 3-hour course if necessary.

Change 3
Inclusion of an online health course, which reduces the requirement for health from 3 hours to 1 hour: The information pre-service teachers need regarding health and nutrition will be available online, via several interactive modules. Because of the way the modules flow, one hour is sufficient credit in order for the students to complete this requirement.

Change 4
ETE 235 Methods of Teaching English Language Learners will become a requirement. The inclusion of this requirement helps the program meet NCATE and state standards, as well as more thoroughly prepare majors for teaching in the multicultural and multilingual schools of the 21st century.

Net result of changes is 0 hours change for the program

ID 44877 ETE Learning Behavior Specialist I
Change 1
Replacement of classes: ETE 313 would replace ETE 325 and ETE 315 would replace ETE 353. These changes are necessary in order to prepare preservice teachers in the instruction of all areas of literacy at the elementary level.

Change 2
Reduction of credit hours in student teaching: ETE 496 is proposed to have set number of 12 credit hours, rather than variable hours from 10 to 13, which in reality has been 10 *or* 13. The LBSI major

has required 13 hours of student teaching since 2003. However, students who need one more course for their degree have been forced to take an overload – which is not conducive to students as they complete their program. Changing the student teaching requirement to 12 hours and a portfolio course for 1 hour provides the students with the status of full time, and allows them to take one more 3-hour course if necessary.

Net result of changes is 1 less semester hour in the program

ID 44878 ETE Learning Behavior Specialist I/Elementary Education
Change 1
Replacement of classes: ETE 313 would replace ETE 325 and ETE 315 would replace ETE 353. These changes are necessary in order to prepare preservice teachers in the instruction of all areas of literacy at the elementary level.

Change 2
Reduction of credit hours in student teaching: ETE 494 is proposed to have set number of 12 credit hours, rather than 13 hours. The LBSI/ELE major has required 13 hours of student teaching since 2003. However, students who need one more course for their degree have been forced to take an overload – and that is not something students need at the end of their program. Changing to 12 hours and then a portfolio course for 1 hour provides students with the status of full time, and allows them to take one more 3-hour course if necessary.

Net result of changes in the program is 1 semester hour less.

ID 44882 ETE K-12 Art, Foreign Language
Change 1
Reduction of credit hours in student teaching: ETE 499 is proposed to have 12 set credit hours, rather than variable hours from 7 to 13. Students who need one more course for their degree have been required to take an overload – which is not conducive to students as they complete their program. Altering the student teaching requirement to12 hours and requiring a portfolio course for 1 hour provides students with the status of full time, and allows them to take one more 3-hour course if necessary.

Change 2
Increase credit hours in novice teaching: ETE 380 is proposed increase to 4 semester hours, rather than 2. Novice teaching requires the same number of classroom hours for all programs, and Elementary, Early Childhood, and LBSI novice teaching requires 4

credit hours. Moreover, students often take an overload while novice teaching, even though it is not recommended. Changing novice teaching to 4 hours still allows students to take 12 hours of course work, while helping students to recognize the workload required for field work.

Change 3
Inclusion of an online health course, which reduces the requirement for health from 3 hours to 1 hour: The information pre-service teachers need regarding health and nutrition will be available online, via several interactive modules. Because of the way the modules flow, one hour is sufficient credit in order for the students to complete this requirement.

Net result of changes is 1 hour decrease for the program.

ID 44881 ETE K-12 Music Education
Change 1
Reduction of credit hours in student teaching: ETE 493 is being created and requires 12 credit hours with two placements (one in K-8 and other in 9-12), rather than 7 hours from 7 hours from elementary ed and 7 hours from secondary ed. Students who need one more course for their degree have been required to take an overload – which is not conducive to students as they complete their program. Altering the student teaching requirement to12 hours and requiring a portfolio course for 1 hour provides students with the status of full time, and allows them to take one more 3-hour course if necessary.

Change 2

Increase credit hours in novice teaching: ETE 381 and ETE 382 are proposed to be 2 semester hours each, rather than 1 each. Novice teaching requires the same number of classroom hours for all programs. Moreover, students often take an overload while novice teaching, even though it is not recommended. Changing novice teaching to 2 hours each while doing methods for 3 hours allows students to take 10 or 11 hours of course work, while helping students to recognize the workload required for field work.

Change 3
Inclusion of an online health course, which reduces the requirement for health from 3 hours to 1 hour: The information pre-service teachers need regarding health and nutrition will be available online, via several interactive modules. Because of the

way the modules flow, one hour is sufficient credit in order for the students to complete this requirement.

Net result of changes is 2 hours decrease for the program.

ID 44880 ETE Secondary Education
Change 1
Reduction of credit hours in student teaching: ==ETE 499 is proposed to have 12 set credit hours,== rather than variable hours from 7 to 13. Students who need one more course for their degree have been forced to take an overload – which is not conducive to students as they complete their programs. Altering the student teaching requirement to12 hours and requiring a portfolio course for 1 hour provides students with the status of full time, and allows them to take one more 3-hour course if necessary.

Change 2
Increase credit hours in novice teaching: ==ETE 379 is proposed increase to 4 semester hours==, rather than 2. Novice teaching requires the same number of classroom hours (2 hours a day every day) for all programs, and Elementary, Early Childhood, and LBSI novice teaching requires 4 credit hours. Moreover, students often take an overload while novice teaching, even though it is not recommended. Changing novice teaching to 4 hours still allows students to take 12 hours of course work, while helping students to recognize the workload required for field work.

Change 3
Inclusion of an online health course, which reduces the requirement for health from 3 hours to 1 hour: The information pre-service teachers need regarding health and nutrition will be available online, via several interactive modules. Because of the way the modules flow, one hour is sufficient credit in order for the students to complete this requirement.

Net result of changes is 1 hour decrease for the program.

ID 35895 FCS Retail Merchandising.
Summary: Rationale: The following requested changes reflect the ongoing department strategic objectives to review the retail merchandising program and make those revisions deemed necessary for student's continued intellectual growth and adequate preparation for careers in their field.

1st Joan Sattler, 2nd Nina Collins. **Motion Passed.**

ID 35272 IME Manufacturing Engineering.

Summary: After a critical review and assessment of Manufacturing Engineering program by the IMET faculty, the faculty has determined the addition of Process Engineering and Lean Manufacturing areas of concentration to this program. The details of these areas of concentration were presented to the IMET Industrial Advisory Council (IAC) at their meeting on March 26, 2010. The IAC reviewed this proposal and strongly recommended the modification of the BSMfE program by adding these two areas of concentration.

1st K Krishnamoorthi, 2nd George Brown. **Motion Passed**.

3. Minor Addition
   ID 43624 COM Organizational Communication

Summary: The Department of Communication wishes to augment its current curriculum by adding a minor in Organizational Communication. We believe that students in many departments may benefit from an understanding of the basic concepts and processes underlying organizational communication, and instruction designed to augment communication skills. By minoring in organizational communication, students may enhance their chances of deeper learning and mastery of a range of learning outcomes which research suggests are perceived to be very important to employers.

1st Lee Newton, 2nd George Brown. **Motion Passed**.

4. Minor Modification
   ID 38861 COM Journalism.

Summary: The journalism minor is being modified to reflect the changes taking place in the journalism concentration. The minor will now include courses in multiplatform, digital journalism while keeping the foundational courses intact. The COM 302/310 combination is being dropped, as it has been dropped in the concentration's core requirements. The proposed modifications would increase the total hours required in the concentration from 21 to 24

1st Lee Newton, 2nd George Brown. **Motion Passed**.

5. Concentration Additions
   ID 35271 BSMFE Process Engineering

Summary: Process engineering concentration would be aimed at providing the graduates with a strong set of knowledge and skills in product design, manufacturing processes, materials selection and design, automation, and manufacturing systems. The graduates would successfully function in industries such as automotive, aerospace, and heavy equipment manufacturers.
1st K. Krishnamoorthi 2nd Prasad Shastry. **Motion Passed**.

ID 35258 Industrial Engineering with Logistics & Supply Chain Engineering Concentration.

Summary: Since the logistics share of the US GDP is larger than that of health care, social security or defense, many companies have achieved competitive advantage by leveraging the management of their logistics/supply chain systems. Logistics engineering combines strong managerial and mathematical modeling skills to solve complex logistics problems. This concentration allows the department not only to equip graduates with a strong technical and scientific education to treat supply chain as a system but also to give students an opportunity to upgrade their education and skill sets in an area not often covered by most undergraduate engineering programs.

1st Lee Newton; 2nd George Brown. **Motion Passed**.

6. Concentration Modifications
   ID 38839 COM

   Summary: This modification eliminates current tracks, giving students more flexibility in choosing courses. This is reflective of current industry trends toward convergence, and the need to hire graduates with general skill sets. Students still have the option of specializing under this structure, but are not required to specialize in either production or operations as they are under the current model. Also, consistent with industry demands, students are required to take writing (Com 201) and introductory production skills (Com 314 and Com 335) under this revision.

   ID 38853 COM Journalism

   Summary: The current journalism concentration must be updated to reflect the new reality of the industry, which focuses on online, multiplatform storytelling. We must add new courses designed to teach students how to think like digital journalists, and we must teach them the hands-on skills necessary to produce multiplatform, online stories. The proposed modifications include adding a new course to the sequence, and modifying existing courses to better prepare students to work in the new journalism environment. The proposed modifications would increase the total hours required in the concentration from 37 to 40.

   ID 41265 COM Organizational Communication

   Summary: In the past, Organizational Communication (OC) students had difficulty meeting the 9 hrs. Electives requirement for the OC concentration. With the recent proposal for course modification COM303 has acquired a new title, a new textbook, new assignments, and a much stronger emphasis on rhetoric in organizational contexts. This justifies moving the new COM303 from the category of Communication courses (from which students have to choose 3 hrs) to the category of Electives (from which students have to choose

9 hrs). Thus, OC students gain the flexibility to choose from a broader list of relevant Elective courses.

7. Course Additions. *Motion, discussion, and vote presided over by Mat Timm.*

ECE 103 38875 pulled from General Consent by Young Park.

All other additions **approved by General Consent**.

Motion to approve ECE 103 38875. 1st Brian Huggins, 2nd Lee Newton. Clarification that no overlap between ECE 103 and   existing Computer Science courses was discussed. No more debate. **Motion Passed**.

ID 38860	COM 225 Visual Storytelling
ID 35376	ECE 101 Introduction to EE: DC Circuits
ID 38873	ECE 102 Intro to EE: Digital Systems
ID 38875	ECE 103 Intro to EE: Computers and Programming
ID 35411	ECE 120 Introduction to EE: Circuits and Digital Systems Laboratory
ID 35426	ECE 204 AC Circuits and Introduction to Systems
ID 35429	ECE 205 Microcontroller Architecture and Programming
ID 35433	ECE 206 Continuous-time Signals and Systems
ID 35435	ECE 207 Simulation and Analysis for Electrical Engineers
ID 38876	ECE 208 Transmission Lines and Electromagnetic Fields
ID 35441	ECE 221 AC Circuits and Systems Laboratory
ID 38877	ECE 301 Discrete-time Signals and Systems
ID 38878	ECE 302 Probability, Statistics, and Random Processes for EE
ID 38879	ECE 303 Electronics
ID 35443	ECE 322 Electronics and Interfacing Laboratory
ID 35468	ECE 401 Undergraduate Design Seminar I
ID 38881	ECE 402 Undergraduate Design Seminar II
ID 38888	ECE 409 Special Topics
ID 38889	ECE 410 Special Topics
ID 38882	ECE 413 Microelectronics
ID 38883	ECE 440 Electromechanical Systems
ID 35453	ECE 441 Control System Theory I
ID 35454	ECE 442 Control System Theory II
ID 35461	ECE 467 Robotics Design Laboratory
ID 35457	ECE 497 Capstone Project System Level Design
ID 38886	ECE 498 Senior Capstone Project I
ID 38887	ECE 499 Senior Capstone Project II
ID 45421	ENG 365 Irish Literatures
ID 44873	ETE 270 Physical Development and Health
ID 40581	ETE 313 Methods of Literacy I: Reading, Writing and Language Arts Grades K-2
ID 40583	ETE 315 Methods of Literacy II: Reading, Writing and

<div align="center">Language Arts Grades 3-8</div>

ID 44872 ETE 492 Practicum For Second Certification
ID 44871 ETE 493 Student Teaching For Music K-12
ID 45836 FLA 101 Elementary Arabic I
ID 45838 FLA 102 Elementary Arabic II
ID 45834 FLC 201 Intermediate Chinese I
ID 45835 FLC 202 Intermediate Chinese II

8. Course Modifications.
  Bundled for consideration. Approved by General Consent.

ID 40590 ART 206 Graphic Design Methods & Processes
ID 40591 ART 305 Editorial Design
ID 40592 ART 306 Designing for a Brand Experience
ID 38838 ART 332 History of Graphic Design
ID 40593 ART 406 Graphic Design Portfolio
ID 38847 COM 204 Audio Production
ID 38855 COM 215 Basic Reporting
ID 43623 COM 303 Rhetorical Perspectives in Organizational
     Communication
ID 38856 COM 310 Broadcast News Writing and Reporting
ID 38851 COM 314 Introduction to Video: Studio Production
ID 38857 COM 323 Newspaper Editing and Design
ID 38848 COM 335 Introduction to Video: Field Production
ID 38849 COM 414 Advanced Video: Studio Production
ID 41285 COM 420 Media Sales
ID 38854 COM 425 Advanced Reporting
ID 41286 COM 430 Media Management
ID 38850 COM 435 Advanced Video: Field Production
ID 41284 COM 445 Nonlinear Postproduction
ID 43632 ETE 306 Novice Teaching K-8
ID 44879 ETE 379 Novice Teaching in the Secondary School
ID 44862 ETE 380 Novice Teaching in a K-12 School
ID 44863 ETE 381 Field Experiences in Elementary Music Teaching
ID 44864 ETE 382 Field Experience in Secondary Music Teaching
ID 44865 ETE 494 Student Teaching for LBS I & K-8
ID 44866 ETE 495 Student Teaching in Early Childhood and K-8
ID 44867 ETE 496 Student Teaching in LBS I
ID 44868 ETE 497 Student Teaching in Early Childhood
ID 44869 ETE 498 Student Teaching K-8
ID 44870 ETE 499 Student Teaching in the Secondary School
ID 45826 FCS 307 Life Cycle Nutrition
ID 45830 FCS 333 Advanced Textiles
ID 45844 FCS 334 Visual Merchandising
ID 45841 FCS 338 The World of Fashion I
ID 45833 FCS 408 Management in Food Service

      ID 45842   FCS 438 Global Issues in Textiles and Apparel
      ID 43617   I S 295 Research Design and Qualitative Methods for
                      International Studies
      ID 42441   LAS 301 Cooperative Education/Internship in LAS

9. Course Deletions
   Bundled for consideration. Approved by General Consent.
   ID 38859 COM 302 Computer Assisted Reporting
   ID 40584 ETE 325 Methods of Reading K-8
   ID 40585 ETE 353 Methods of Teaching Language Arts K-8
   ID 34749 IME 385 Introduction to Logistics Engineering

B. Graduate Executive Committee
  1. Concentration Addition.
    ID 2368   MSIE-Systems Engineering Concentration
    Summary: The development of Systems Engineering concentration is in response to our stakeholders' recommendations and demands. Money and PayScale.com rated the systems engineering as number 1 among the top 50 careers with great pay and growth prospects. This concentration is designed to enhance the graduates' ability to overcome engineering issues at a systems level. Offering this concentration provides opportunities for enthusiastic students to develop their creativity and problem-solving skills.

    1st K. Krishnamoorthi 2nd Prasad Shastry. **Motion Passed**.

C. Subcommittee on General Education.
  1. Course Addition
    ID 45407 PHY 140 Physics of the small world: nanophysics and applications
  Approved by General Consent.

  2. Course Modification
    ID 44018 SOC 212 Sociology of Diversity
  Approved by General Consent.

  3. Amendment to the Bradley University Senate Constitution.

  Chapter I, Section E, Article V

  Revised language

  b. The General Education Committee shall consist of the following:

  1) The Associate Dean of the College of Liberal Arts and Sciences, who shall serve as chair, and who shall administer the General Education Program;

  2) Six faculty members appointed from the full-time faculty of their respective colleges for three-year terms:

a) One member from the College of Business Administration;
b) One member from the College of Communications and Fine Arts;
c) One member from the College of Education and Health Sciences;
d) One member from the College of Engineering and Technology;
e) Two members from the College of Liberal Arts and Sciences;

These appointments shall be made by the deans, after consultation with the chairpersons or directors of their colleges. The names will be forwarded to the Executive Committee of the University Senate, which in turn will submit the names to the full membership of the University Senate for confirmation as members of the subcommittee;

3) Three full-time faculty members of the University appointed to staggered three-year terms by the Provost and Vice President for Academic Affairs., The names will be forwarded to the Executive Committee of the University Senate, which in turn will submit the names to the full membership of the University Senate for confirmation as members of the subcommittee;

4) One student appointed each year by the Student Senate who shall serve a one-year term, and who shall be submitted to the Executive Committee of the University Senate, which in turn will submit the names to the full membership of the University Senate for confirmation as members of the subcommittee;

5) Vacancies on the Subcommittee may be filled by ad-hoc appointment by the person or body who forwarded the name for Senate confirmation. The appointment shall be for the remainder of the vacated term and shall be subject to confirmation by the full membership of the University Senate as per rules above.

1st Mat Timm, 2nd Joan Sattler. **There was some discussion of the role of the Senate Executive Committee in the new language. The vote will be taken during the next University Senate meeting.**

D. Subcommittee on Regulations and Degree Requirements
  1. Academic calendar for 2014-15

FIRST SEMESTER

August 18, Monday	Reporting date for faculty
August 23, Saturday	Residence halls open
August 27, Wednesday	Classes begin
October 11, Saturday	Fall Recess begins
October 15, Wednesday	Classes resume
November 26, Wednesday	Thanksgiving Recess begins (no classes)
December 1, Monday	Classes resume
December 9, Tuesday	Last day of classes
December 10, Wednesday	Study Day

December 11, Thursday	Final Examinations begin
December 17, Wednesday	Final Examinations end
December 20, Saturday	Commencement

JANUARY INTERIM

January 2, Friday	First day of classes
	Classes meet Monday
– Saturday	
January 19, Monday	January Interim ends
	Final Examinations

SECOND SEMESTER

January 12, Monday	Reporting date for new faculty
January 18, Sunday	Residence halls open
January 21, Wednesday	Classes begin
March 14, Saturday	Spring Recess begins
March 23, Monday	Classes resume
May 5, Tuesday	Last day of classes
May 6, Wednesday	Study Day
May 7, Thursday	Final Examinations begin
May 13, Wednesday	Final Examinations end
May 16, Saturday	Commencement

SUMMER SESSIONS

May 18, Monday	May Interim I begins
May 18, Monday	May Interim II begins
NO CLASSES on Memorial Day Holiday	
June 5, Friday	May Interim I ends
June 8, Monday	Summer Session I begins
NO CLASSES on Fourth of July Holiday	
July 10, Friday	Summer Session I ends
	May Interim II ends
July 13, Monday	Summer Session II begins
August 14, Friday	Summer Session II ends

1st Joan Sattler; 2nd Lee Newton. **Motion Passed**.

VI. Unfinished Business - None

VII. New Business
    A. Approval to nominate K. Krishnamoorthi for Academic Ombudsman

      1st Alan Galsky; 2nd Mat Timm. **Motion Passed**.

VIII. Other Business
    B. Report from Student Senator. See attached report.

IX. Adjournment at 4:13 P.M.. 1st Jobie Skaggs, 2nd Lee Newton.

Bradley University Senate
Seventh Meeting 2010-2011
April 21, 2011
Attendance Sheet

FACULTY
(please initial)

Name		Name		Name	
Andresh, Brad		Heinemann, Steve	SH	Park, Young	YP
Arquette, Cecile		Hill, Donna		Portocarrero, Mervy	
Banning, Steve		Huggins, Brian	BH	Rossen, Doug	
Bräuer, Shari		Hunzicker, Jana		Schmidt, Roy	
Brown, George		Joblke, Mark		Schopf, James	
Brubaker, Cindy		Kelley, Andrew	AK	Scott, Amy	
Burhans, Skip		Kerr, Stephen		Sastry, Prasad	
Collins, Nina		Krishnamoorthi, K		Skaggs, Jobie	
Craig, Martha		Lozano, Jose		Stolz, Fisher	
Dannehl, Charles		Metha, Paul		Stover, Nick	
El-Chabib, Hassan		Montgomery, DeMaris		Timm, Mal	
Ferolo, Jim		Morris, Marty		Tippett, Steve	
Fry, Michelle		Nanves, Ollie		Webster, AJ	
Goitein, Bernie		Newton, Lee		Wiebold, Lori	W
Gretz, Rick				Young, Margaret	

EX-OFFICIO
(please initial)

Name		Name	
Anna, Gary		Glasser, Joanne	
Baer, Rob		Huberman, Jeffrey	
Beatty, Kathie	KB	Johnson, Richard	
bolla, Robert		Malinowski, Olek	
Cluskey, Molly	MC	McAsey, Mike	MM
Etaugh, Claire		Ruch, Chuck	
Galik, Barbara		Sattler, Joan	
Galsky, Alan		Vickerman, Pat	
Glassman, David			

STUDENTS
(please initial)

Name		Name	
Crabel, Nathan		Swiatkowski, Nicholas	
Lahnders, Nick		Osborn, Bria	

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April 29, 2011

To :   University Senate
From : Admissions & Retention Committee

The Committee met to discuss the document prepared by the Office of the Registrar –

<center>CLASS OF 2009
ONE YEAR PROFILE</center>

We observed that Bradley University seems to be doing quite a good job retaining students.

No recommendations were made.

Respectfully submitted,

Herbert E. Kasube
Chair

To: University Senate
From: Affirmative Action Committee
Subject: Report for the academic year Fall 2010-Spring 2011.

The committee got off to a slow start as a chair was not appointed until midway through the Fall.

The committee met 4 times; twice during the fall and twice during the spring.
Two of the meetings were held to obtain a student centered point of view. Dema Assaf provided a presentation which described some of the aspects of minority students on campus. She also provided results of an internet survey (approximately 30 responses; non-scientific)

It appears that there are many groups that serve minority students but there is little mixing among between the groups.

We received a report from Nena Peplow concerning minority hiring both at the faculty and staff levels.

Nikki Robertson educated us on the status of minority student recruitment and retention. What was striking is that minority student retention is roughly equal to the student body retention: African American Freshman-Sophomore retention (from Fall 2009 to Fall 2010) was 85.5 percent (n = 124) and Hispanic retention was 91.5 percent (n =59) whereas the student body was 87.2 percent.   Clearly this is a positive.

Regards

Ollie Nanyes
Chair

Contractual Arrangements Committee Report
AY 2010 - 11
Committee members: Tony Bedenikovic (Chair), Pratima Gandhi, Kristi McQuade, Lee Newton, Bob Wolffe

The committee met on 11/16/10 to elect a new chair for the committee. Tony Bedenikovic was elected. The committee met seven times during AY 2010-11 (as of this report).

 Action Items
-Proposal to Increase Availability of the Markin Center for Family Pass Holders
The committee submitted a proposal to increase availability of the Markin Center for Family Pass Holders. Addressed to Alan Galsky (Vice President, Student Affairs) and Mike Keup (Executive Director, Campus Recreation), the proposal seeks to extend Family Pass availability to 6 - 9 am weekdays. The proposal argues that the facility is under-utilized by students in the early morning and that increased availability benefits both Family Pass holders and the university. A copy of the proposal and responses to it are included at the end of this committee report.

 -Meeting with Provost
The committee met with Provost David Glassman on April 12, 2011 to discuss three items: faculty compensation for independent studies, the status of the salary initiative, and improvement of the information infrastructure on campus. A detailed agenda for the meeting is included at the end of this report. The minutes from this committee's meetings are available by request.

- Information Regarding Surviving Spouse Benefits
Responding to a colleague request, the committee sought clarification of policies regarding death and health benefits for surviving spouses. The committee has been in contact with Nena Peplow and Trish Bussone (Human Resources, Financial Assistance) throughout the academic year.

-Future Action
The committee will continue to pursue the agenda items expressed above. Additionally, the committee has begun to study the university match policy for TIAA-CREF retirement plans. Currently, an employee must contribute 5% of pay to get a university match. It has been suggested that a lower threshold would benefit some employees. The committee will continue to explore this issue.

Below is a copy of the committee's proposal to increase availability of the Markin Center for Family Pass holders.

To: Mike Keup, Executive Director, Campus Recreation and Athletic Facilities
*   Alan Galsky, Vice President for Student Affairs*

From: Committee on Contractual Arrangements (Tony Bedenikovic, Chair; Pratima Gandhi; Kristi McQuade; Lee Newton; Bob Wolffe)

Re: Proposal to Expand Markin Center Access for Family Pass Holders

Date: February 10, 2011

In spring 2010, the Committee on Contractual Arrangements began exploring the feasibility of expanding the hours of access to the Markin Center for individuals using the Family Pass, in response to requests from faculty to do so. Currently, access to family members is limited to weekends, school holidays, and summer/interims.

The Committee appreciates that the facility is, first and foremost, a student facility, and that family access should not come at the expense of student access to equipment and space.

To assess whether there are any time periods during which the facility is being underutilized, the Committee requested hourly occupancy data from the 2009-2010 academic year. Mike Keup graciously provided the Committee with data for four different weeks: September 14-18, 2009; November 16-20, 2009; February 8-12, 2010; and April 5-9, 2010.

Based on these data, the Committee proposes that Family Pass hours be extended to include weekdays from 6-9 am. The number of card swipes per hour during this time period ranged from 8 to 73, with an average of approximately 30. Allowing access to family members should not, therefore, pose a problem for students using the facility during these hours, and has the potential to improve the health and well-being of those who have more access to the facility.

We look forward to hearing your response to our proposal. If you have any further questions, please feel free to contact the Committee.

Alan Galsky's response was received on 2/22/11:

Tony, thank you for sending me the proposal from the Contractual Arrangements Committee to expand Markin Center availability for Family Pass Members. The proposal was placed on the agenda for the recent meeting of the President's cabinet. After considerable discussion of the request, the Cabinet decided (for safety and security reasons) to delay any decision to expand the use of the Markin Center, for any non

student use, until all construction and related activities around the Markin Center have been completed. This will also give us additional time to study usage patterns as well as possible equipment replacement and related issues. We anticipate these activities will be completed by the fall 2012.
The President's cabinet will once again discuss your proposal and other possible proposals to expand the use of the Markin Center around February 2012. I hope to be back to you with a decision soon after that date.--Alan Galsky

The committee responded by seeking clarification:

The Contractual Arrangements Committee met last week to discuss, in part, the status of the proposal to expand Markin Center availability for Family Pass holders. The committee trusts that it will be kept informed as the proposal is revisited. At this time, the committee seeks clarification of certain items, listed below.
1. "...the Cabinet decided (for safety and security reasons) to delay any decision to expand the use of the Markin Center ..."
Could you say more about these safety and security issues? At the moment, Family Pass holders have full access to the Markin Center, as well as to, for example, the Library and the Child Study Center. Does expansion of availability create new liability issues, ones to which the committee is not privy?
2. "... for any non student use, until all construction and related activities around the Markin Center have been completed."
Could you say more about the related activities? Reshaping the west side of campus--- renovating Westlake Hall, knocking down Haussler Hall, building a quad, and so on--- promises to go on awhile. Is it the desire of the Cabinet that all reshaping be completed, or only particular components of it be completed, before increased availability is considered?
3. "This will also give us additional time to study usage patterns as well as possible equipment replacement and related issues."
The committee suspects usage data will continue to show that students do not use the Markin Center early morning (6-9 am). Could you say a word about how the data on replacement costs will be used to make decisions on access? Is there an expected value for replacement costs, for example, which will serve as a benchmark? Or is the benchmark itself not clear yet?

The Contractual Arrangements Committee appreciates your first response and looks forward to clarification.

A follow-up message was received from Gary Anna on 4/11/11:

Dr. Bedenikovic,
Dr. Galsky shared the Committee's message below. The questions/observations seem most related to our facilities operations for which I have some responsibility.
The most intense construction activity around the Markin Center will occur this summer and very early fall as finish work on the Hayden-Clark Alumni Center, demolition of Haussler Hall and the redevelopment of the area to be the new alumni quad occurs. We

expect the passages to Markin will be confusing this summer to those not well acclimated to the campus and parking patterns somewhat disrupted--all of these changes further complicated by the more intense work on Westlake.
Development of the most meaningful part of the new quad will be substantially completed by early Fall, thus allowing for sidewalk access to the HCAlumni Center and Markin--in the meantime for the next 4-5 months the area will be a mess. After that the request will be reexamined.
The Cabinet, while sensitive to replacement costs of equipment, does not suspect increased use of the facility by employee family pass holders will dramatically influence a decision on hours of access. However, please be considerate of a variety of other "stakeholders", such as our alumni and donors, who also have ongoing requests for access.
These factors in combination have resulted in the response previously provided. I hope this note provides further clarification.
Gary

Below is a copy of the agenda for the committee's meeting with Provost Glassman. Recall that minutes from that meeting--- and all meetings--- are available by request.

Agenda for Meeting with the Provost
Contractual Arrangements Committee
Tuesday April 12, 2011, 3 p.m.

1. Faculty compensation/recognition for independent study courses, summer research supervision, etc.

2. Status of salary initiatives, not only for full-time faculty but for part-time faculty and administrative support as well

3. Improving the information infrastructure on campus (improving communication of policies, organizing existing online information, etc.)

Further clarification
 Item 1: Faculty members often take on overloads to meet the needs of Bradley University students. For example, faculty commonly offer independent study courses to help students graduate on time. In the sciences, faculty members commonly supervise summer laboratory projects to prepare students moving on to graduate studies. Often, this work is not compensated at all or is not compensated consistently. Has the provost's office considered rubrics for consistently compensating faculty who take on these roles?

 Item 2: What is the status of salary initiatives? In particular, what is the nature of existing salary data and what plans exist for attaining new data? This committee notes that part-time faculty and administrative support are important components of the campus community. Have benchmarks been established for part-time and hourly wages? Do formal channels exist for professional development in this category?

Item 3: The third agenda item relates, primarily, to the organization of information on campus. Are there formal plans to improve the communication of university policies? No doubt this occurs gradually through web page updates. Are more substantial improvements intended? Secondarily, this agenda item relates to some policies themselves. This committee wishes to ask specific questions about travel reimbursement policy, for example.

To: Brian Huggins, President BU Faculty Senate

From: Steve Tippett, Chair BU Senate Elections Committee

Date: 4/21/11

Re: Senate Elections Committee Report

As directed by the Faculty Handbook, the Elections Committee (consisting of Brad Andersh, Steven Kerr, and Steve Tippett) conducted elections this academic year for the following positions:

College Strategic Planning Committee Representative

Contractual Arrangements Committee Representative

Faculty Grievance Committee

Tenure, Promotion and Dismissal Committee Representative

A special election was also held for the vacant position of Faculty Handbook Editor.

I have enjoyed serving as Chair of the Senate Elections Committee for these past two years!

Faculty Grievance Committee End-of-Year Report
2010-2011 AY

Committee Members: Lee Newton (Chair), Ted Fleming, Kevin Kimberlin, Deitra Kuester, Jiang Liu, Becki Arnold (alternate)

Informational Items:
The Faculty Grievance Committee would like to thank Professor Craig Curtis (Faculty Ombudsman) for his time, energy, and dedication throughout the 2010-2011 Academic Year.

The Chair would also like to thank past committee members Professor Michael Greene and Professor Alberto Delgado for their insights and assistance with procedural policies.

Action Items:
- All Action Items of the Faculty Grievance Committee related to personnel are deemed confidential per University Policy.
- The Faculty Grievance Committee met to review and discuss the Faculty Handbook language related to the Faculty Grievance Committee election process.
  - A draft of the revised language (see Page 2) was submitted to the University Senate President for review and distribution to the Senate Executive Committee.
  - It was determined that the Faculty Grievance Committee will wait until the start of the 2011 Fall Semester before submitting the revised Faculty Handbook language to the University Senate.

Respectfully Submitted,

Lee Newton, Chair
(April 27, 2011)

Proposal: Faculty Handbook's Statement on Committee Membership Revision

(original version)

"The Faculty Grievance Committee shall consist of five members and one alternate who are full-time faculty members elected by and from the full-time faculty. Members shall be nominated and elected by and from the full-time faculty. Members shall be elected for staggered terms of two years. In alternating years, three members shall be elected and, in the subsequent year, two members and one alternate member shall be elected. If a vacancy occurs prior to the completion of a term, the alternate member shall complete that term. The new alternate member shall be appointed by the Executive Committee of the Senate to complete the term of the previous alternate. Members may not be re-elected within one year after the expiration of their terms. Furthermore, they may not serve as the Faculty Ombudsman or on the Committee on Tenure, Promotion and Dismissal simultaneously or before one year after their term expires on the Faculty Grievance Committee."

(revised version as of April 7, 2011—post meeting)

"The Faculty Grievance Committee shall consist of five members and one alternate who are full-time faculty members. Four members and one alternate shall be nominated and elected by and from the full-time faculty. The Executive Committee of the Senate shall appoint the fifth member, who shall be chosen from full-time faculty who have experience in areas relevant to the Committee. Members shall be elected for staggered terms of two years. In alternating years, two members shall be elected and one full-time faculty member appointed. In the subsequent year, two members and one alternate member shall be elected. If a vacancy occurs prior to the completion of a term, the alternate member shall complete that term. The new alternate member shall be appointed by the Executive Committee of the Senate to complete the term of the previous alternate. Members may not be re-elected within one year after the expiration of their terms. Furthermore, they may not serve as the Faculty Ombudsman or on the Committee on Tenure, Promotion and Dismissal simultaneously or before one year after their term expires on the Faculty Grievance Committee."

**Note: highlighted passages reflect a change/revision

March 28, 2011

To: Brian Huggins
        Chair, University Senate
From: David Glassman
        Chair, Honorary Degree Committee
RE: Report of Activities: 2010-2011

The Honorary Degree Committee convened electronically to review nominations for the conferring of Bradley University honorary degrees. The committee nominated Mr. Charles Steiner to receive the honorary degree of Doctor of Humane Letters which was presented to Mr. Steiner at the December 2010 undergraduate commencement ceremony. The committee also nominated U.S. Secretary of Transportation Raymond "Ray" LaHood to be awarded the honorary degree of Doctor of Humane Letters during the May 2011 undergraduate commencement ceremony.
This ends our report.

Respectfully submitted,

David Glassman
Chair, Honorary Degree Committee

Retirement Advisory Committee Report for 2010-2011

April 27, 2011

To: University Senate

From: Dr. Lori Wiebold, Member of the Retirement Advisory Committee

The Retirement Advisory Committee met in late Fall 2010 to discuss possible agenda items. The committee discussed ways to publicize the phased retirement policy, planning possible meetings/"workshops" for employee retirement planning, and to gather data re: retirement contribution benefits from comparative institutions.

<u>March 31, 2011</u>

To
The President
University Senate

      Re: Report of the University Sabbatical Leave Committee of 2010 – 2011 year.

The University Sabbatical Committee received a total of 19 proposals this year of which one was subsequently withdrawn. The committee reviewed the remaining proposals using the sabbatical leave criteria in the faculty handbook, rank ordered them and forwarded the recommendations to the Provost. The committee was impressed by the quality of submissions this year as an overwhelming majority of the proposals received superior or excellent categorization by the committee. The committee learned subsequently from the Provost that the committee's recommendations were all accepted.

The committee wants to make the following recommendations to streamline the working of this committee in the future:

1. The Provost or the Senate President should call an organizational meeting of the committee in early fall each year, when the committee will elect a chair and announce the name to the Provost and the deans. The applications would then be sent to the chair of the committee. This will avoid the confusion that now exists among the deans' offices regarding where the new applications should be sent.
2. The rule that anyone whose application for a sabbatical is being considered in a year should not serve on the committee, should be formalized and made known to the deans. It has happened more than once that a faculty member whose application is under consideration is also nominated to this committee. This causes delay in starting the committee's work.
3. The handbook language on length of service required to become eligible for a sabbatical is a bit ambiguous. The language should make it clear that six academic years of service is required before the first sabbatical and between sabbaticals.
4. Applicants must be encouraged to submit detailed, complete proposals as required in the handbook, especially with regard to them being legible to readers not familiar with the field of study. When a proposal is written in a highly technical language that no one in the committee can understand, it is a struggle for the committee to decide what to do with that proposal.

Arquette, Cecile
Bukowski, Jeanie
Krainak, Paul
Krishnamoorthi, K.S. (Chair)
Showers, Vince

April 27, 2011

To: Brian Huggins
        Chair, University Senate
From: David Glassman
        Chair, Strategic Planning Committee
RE: Report of Activities: 2010-2011

The Strategic Planning Committee has met regularly throughout the Spring semester with focus on its charge to prepare the 2012-2017 University Strategic Plan. The Committee developed a website, www.bradley.edu/strategicplan, for posting announcements, planning information, survey data results, and the process timeline. Additionally, the website provides a portal for electronic comments to be submitted by faculty, staff and students throughout the planning process. The goal of the committee is to have a draft of the Strategic Plan completed in early Fall 2011 with the final plan submitted for approval by the Bradley Board of Trustees in January 2012. The committee hosted several open forums for faculty, staff and students and conducted a university-wide survey to generate thoughts and ideas concerning Bradley's strengths, opportunities, challenges, distinctive attributes, and what initiatives should be accomplished or initiated during the next five years.
This ends our report.

Respectfully submitted,

David Glassman
Chair, Strategic Planning Committee

Bradley University
Student Grievance Committee
Annual Report
2010-2011

Members: Mark Brown, Colten Brunenn (student member), Janice Frazier, James Irwin (chair), Deitra Kuester, Jill Wightman

The Student Grievance Committee met once this year and only to conduct the chair election. The chair was contacted concerning four potential grievances. In each case the procedure from the student handbook was explained to the submitting student, but no formal grievances were submitted.

Respectfully submitted: James Irwin Jr, Chair

April 21, 2011

Report to University Senate
From the Tenure, Promotion, and Dismissal Committee

We are currently reviewing one case regarding denial of promotion. We expect to finish our work and deliver our report to President Glasser by the end of the Spring 2011 semester.

Simon Petravick, Chair
Edward Flint, Paul Krainak, Cecile Arquette, and Paul Wang, Committee Members.

UNIVERSITY RESOURCES COMMITTEE REPORT

Senate Members:

The University Resources Committee met with Provost Glassman, Gary Ann, and Al Galsky. Schedules precluded a meeting with President Glasser. I have highlighted the comments of our three university administrators below. More detailed notes along with supporting material provided by Gary Anna and Al Galsky are available through the Senate president.

GARY ANNA

- Financial aid 10 years ago constituted 28% of tuition overall. Now it is 33% with the economy and higher education trends driving this number.
- We spend $600,000 on a monthly basis from our endowment for various forms of endowed support including scholarships.
- Given our tuition-driving model and current economic pressures limiting tuition growth, a sustained increase in the value of the endowment is important.
- Our debt level is $120M.
- Our bonds are rated Triple A, with Bradley's stand-alone rating an "A".
- We are very serious about other capital projects. We will need to fund raise for at least half before starting the Convergence Center project. Projected cost will be $100M. We need about one-half of that up-front.
- No magic number for enrollment but we should maintain 1100-1120 freshman classes.
- Gross tuition and fees equal about $130M. Financial Aid is about 40M.
- Congratulations to Gary for acquiring the former Save-A-Lot store for additional space. We do have a long-term lease.
- Issues of compensation can not be isolated in their consideration. Retirement contributions, salary assessments and structures for summer teaching stipends and adjunct faculty all draw upon the same pool of discretionary resources. Gary suggested that a review of academic delivery systems might hold some keys to compensation priorities, but that assessment and consideration should be discussed with the Provost.
  Many instructors are not interested in teaching summer classes. Some faculty are earning well in excess of their regular salary during the school year under grants and special teaching arrangements. Possibly offer 12 month contracts? Discuss this with the provost.
- Should look at turning housing into more full time contracts. There is currently some push-back given the pricing of rooms in the Main Street Commons complex. The option of two students sharing a room and splitting the cost is being advanced. We may look into building another residential facility. Putting money in Heitz and Geisert Halls would be a good investment.
- Question about the charge of the committee. Should the University Resources Committee be more involved in the budget process? Give the committee more credit; the current review process is beneficial to Gary Anna and the University.

We are looking out 4-5 years. Establishment of priorities and the spirit of planning. Collectively manage the university by using the university strategic plan and making decisions on a university-wide basis rather than on a college basis only.

A new strategic planning committee is in the works but has not been formed at this point. Hope to have a strategic plan developed by December

PROVOST GLASSMAN

- A modified budget allocation was instituted for this year. Bottom up process. Identify and prioritize their needs. The deans were asked to prioritize the top four needs for their college. Next year the process will begin with prioritized requests beings generated from each department followed by prioritization at the college and provost levels
- .Provost's budget does not roll over. First batch of money is allocated in the fall.
- The best way your committee can be involved is to be strong advocates for the portions of the pie about which you have the most interest. This might well focus on the academic portion of the pie. That way you would be part of the decision making process.
- We need new revenue streams for permanent funding.
- If a new hire costs $50,000 we need $62, 500 to cover benefits and fund the position on a continuing basis.
- No one likes the reallocation of lines of funding, but they become necessary to meet the greatest needs and strategies.
- Academic excellence will be the foundation to advance Bradley University to national distinction.
- Salary adjustments. Data was collected two years ago, based on Cupa. We can assume there has been a great deal of change since then. Implementation of a salary adjustment would be considered when we have funds available. The university has been very diligent in giving raises, etc.
- Post Tenure Review – has not reached the Provost's office.

AL GALSKY

- AEP is up considerably. FCBA up very nicely. Looking for enrollment of 1120 students.
  Nursing and Physical Therapy are strong areas. Only eight applications for Hospitality and Leadership. CFA is down this year. Sports Communication is holding its own. Engineering is down from last year but up from two years ago. LAS is up very nicely.
  Fine Arts is up because admission counselors are marketing this area.
- We've seen no growth in neighbor states. Significant increases from the east and west coasts.

- Roosevelt University is starting a pharmacy school which could impact our enrollment.
- 2/3 of our college transfer students come from ICC.
- DePaul is the first major school to not require the ACT. It is optional.
- The ACT and SAT predicts ability not success. Will other schools follow? The ACT requirement is helpful to us.
- Deposits are down every year on this date. Students must deposit $200 by May 1.
- In the social media world, last year was the first year for the Facebook page for freshman. This year only admitted 640 students to this page. We need to promote enrollment by using more social media.
- VP of Admissions? Dr. Galsky agreed to do this but not long term. A search should be started by June 2012.

Respectfully submitted,

Edward Sattler
URC Chair

Unfinished Business
Amendment to Chapter I, Section E, Article V, 3.6(b)
Proposed language moved and seconded at April meeting
b. The General Education Committee shall consist of the following:

1) The Associate Dean of the College of Liberal Arts and Sciences, who shall serve as chair, and who shall administer the General Education Program;

2) Six faculty members appointed from the full-time faculty of their respective colleges for three-year terms:

a) One member from the College of Business Administration;
b) One member from the College of Communications and Fine Arts;
c) One member from the College of Education and Health Sciences;
d) One member from the College of Engineering and Technology;
e) Two members from the College of Liberal Arts and Sciences;

These appointments shall be made by the deans, after consultation with the chairpersons or directors of their colleges. The names will be forwarded to the Executive Committee of the University Senate, which in turn will submit the names to the full membership of the University Senate for confirmation as members of the subcommittee;

3) Three full-time faculty members of the University appointed to staggered three-year terms by the Provost and Vice President for Academic Affairs. The names will be forwarded to the Executive Committee of the University Senate, which in turn will submit the names to the full membership of the University Senate for confirmation as members of the subcommittee;

4) One student appointed each year by the Student Senate who shall serve a one-year term, and who shall be submitted to the Executive Committee of the University Senate, which in turn will submit the names to the full membership of the University Senate for confirmation as members of the subcommittee;

5) Vacancies on the Subcommittee may be filled by ad-hoc appointment by the person or body who forwarded the name for Senate confirmation. The appointment shall be for the remainder of the vacated term and shall be subject to confirmation by the full membership of the University Senate as per rules above.

Proposed amendment to constitutional amendment put on floor at the April meeting.
b. The General Education Committee shall consist of the following:

1) The Associate Dean of the College of Liberal Arts and Sciences, who shall serve as chair, and who shall administer the General Education Program;

2) Six faculty members appointed from the full-time faculty of their respective colleges for three-year terms:
a) One member from the College of Business Administration;
b) One member from the College of Communications and Fine Arts;

c) One member from the College of Education and Health Sciences;
d) One member from the College of Engineering and Technology;
e) Two members from the College of Liberal Arts and Sciences;

These appointments shall be made by the deans, after consultation with the chairpersons or directors of their colleges. **The names shall be forwarded to the Executive Committee of the University Senate, which in turn shall either submit the names to the full membership of the University Senate for confirmation as members of the subcommittee or return any or all of the names to the deans with the request that (an)other faculty member(s) be recommended for confirmation;**

3) Three full-time faculty members of the University appointed to staggered three-year terms by the Provost and Vice President for Academic. **Each appointment shall be submitted to the full membership of the University Senate for confirmation;**

4) One student appointed each year by the Student Senate who shall serve a one-year term and whose name shall be submitted to the full membership of the University Senate for confirmation;

5) Vacancies on the subcommittee may be filled by ad-hoc appointment by the person or body who forwarded the name for Senate confirmation. The appointment shall be for the remainder of the vacated term and shall be **subject to the procedures stated above for submission of names to the Executive Committee of the University Senate and confirmation by the full membership of the University Senate.**