

**Undergraduate Summer Research and Artistry Fellowship Program**  
**College of Liberal Arts and Sciences Bradley University**

**FAQs**

**1. What is the Undergraduate Summer Research and Artistry Fellowship Program?**

The program provides outstanding College of Liberal Arts and Sciences (LAS) students with the time, financial support, and faculty mentorship necessary for in-depth work on a research or artistic project related to a senior thesis or capstone project (broadly defined). The program awards \$4,500 summer stipends to cover basic living expenses while doing research or artistic activity.

**2. Am I eligible?**

The award is for full-time undergraduate LAS majors with junior status by the end of Spring '25. Students with senior status can apply if enrolled full-time for Fall '25 and commit to present their work at the Student Scholarship Expo in Spring '26. Awardees must be able to devote full-time effort to research or artistic activity for at least 9 weeks during the summer.

For detailed information visit: <https://www.bradley.edu/academic/colleges/las/research/>

**3. What types of projects are awarded?**

Projects can come from any department in LAS. A sampling of activities includes scientific laboratory work, field research, literary or philosophical analysis, cultural studies, interviews, media studies, creative writing and poetry, software design and/or application, survey research, mathematical work, archival research, and translation work.

Class projects, independent readings, or independent studies can serve as springboards for the summer fellowship.

**4. How do I find a professor to serve as the project mentor?**

Talk to a professor whose course you enjoyed. Look at your department's website and find faculty research or creative work that seems interesting to you. Ask your advisor or department chair for recommendations. If you are already working on a project with a faculty member, ask if they can continue guiding you over the summer as your mentor.

**5. How are awards decided?**

An award committee composed of faculty from multiple disciplines in LAS makes the decisions. The committee looks for proposals that are written in a way that a non-specialist can clearly understand (a) why the project is important within your field and (b) the specific work you will do on the project during the summer months. The committee also looks for a timeline that will specifically and reasonably mark progress on the project over the summer. The committee also considers the disciplinary diversity of the awards and applicants.

The mentor's letter of support should be clear and definite. It should address the quality of your project and your promise for successfully completing it. Make sure that your mentor is familiar with your project.

The evaluation rubric is available at the end of this document.

**6. How do I apply?**

Submit a 5-page proposal along with a letter of support from your faculty mentor. Submission instructions along with full guidelines and procedures are available at the LAS website

<https://www.bradley.edu/academic/colleges/las/research/>

Materials must be submitted by **Monday, March 24<sup>th</sup>, 2025 at 5 pm.**

**7. If I still have questions, who should I contact?**

Feel free to contact Dr. Aurea Toxqui ([atoxqui@fsmail.bradley.edu](mailto:atoxqui@fsmail.bradley.edu)), Bradley Hall 217. You are invited to connect to a virtual panel in which former recipients will share their experiences and advice on how to build a successful project and proposal. The panel will take place on Tuesday, February 18<sup>th</sup> at 6 pm.

### Evaluation Rubric for Proposals

Elements	Adequate (1 point)	Good (2 points)	Very good (3 points)	Excellent (4 points)	Outstanding (5 points)
<b>Proposal</b>					
Objective clearly stated in project summary					
Project rationale and significance explained and situated in context					
Project plan is articulated and aligns with goal/rationale					
Anticipated results or product are clearly explained and coherently stem from project plan					
Writing is clear for a non-specialist audience					
Project plan reflects the mission and values of LAS					
<b>Timeline</b>					
Milestones are stated in sufficient detail					
Realistic alignment between project plan and goals					
<b>Faculty Mentor Endorsement</b>					
Student's previous work demonstrates exceptional promise					
Quality (soundness and importance) of the project					
Anticipated faculty involvement will provide sufficient guidance and promote independent work					
Overall comments (no rating)					
Concerns (no rating)					

Total Score \_\_\_\_\_