



Petition for Reinstatement to Graduate Study

Directions for completing this Petition:

1. Meet with your Program Coordinator.
2. Complete the information on this form.
3. Using the space at the bottom of the page and a separate page if necessary, supply the following information:
 - a. Provide an explanation for the performance that led to your dismissal.
 - b. Outline what steps you have or will take to overcome the difficulties that led to your dismissal.
 - c. Explain any factors that you feel will lead to improved performance in the future.
4. Sign and date the bottom of this page.
5. Send this form and any attached letters to the individuals listed on the second page in the order in which they are listed so that they may comment on your request for reinstatement and indicate their approval or disapproval.

Name: _____ **BU ID #:** _____
Surname/Family/Last Given/First Middle

Current Address: _____

City: _____ **State:** _____ **Zip:** _____ **Phone:** _____

Major/Program: _____ **Term for which you are petitioning to be reinstated:** _____
Semester & Year

In the space below and additional pages as necessary please enter your response to the questions indicated in section 3 above.

I have read this petition, understand its contents and certify that my responses are accurate.

Student signature: _____ Date: _____

INTERNAL USE ONLY

Please comment on any circumstances which may have affected this student's academic performance. Please provide your recommendations for this student and recommend conditions for continuation. If you have additional comments you may write them below or attach a letter.

To Be Completed by the Graduate Coordinator:

Approve

Disapprove

Comments:

Coordinator's signature: _____

Date: _____

To Be Completed by the Department Chair/Division Director:

Approve

Disapprove

Comments:

Chair/Director's signature: _____

Date: _____

To Be Completed by the College Dean:

Approve

Disapprove

Comments:

Dean's signature: _____

Date: _____

The College Dean will distribute copies of the completed form along with the final recommendation to the Program Coordinator/Director, Department Chair, Registrar, and Director of Graduate Education.