

COMPANY DEFERMENT TUITION ASSISTANCE PAYMENT PLAN CONTRACT

Students whose tuition costs are paid by their employer at the end of the term are eligible for the Company Deferment Tuition Assistance Payment Plan. Eligibility for this plan is contingent upon completion of this form, and payment of **\$40.00 non-refundable service charge per term along with 5% of total tuition charges for that term as a down payment.** The balance of all fees is to be paid by the employee directly to Bradley University within sixty (60) days from the day grades are released for the academic term specified.

Please be advised that holds for grades and registration for future terms will be added to the student's record thirty (30) days after the end of the academic term and will be removed once the balance is paid in full.

PART I – To be completed by student:

Date: _____ Term: _____

Name: _____ BU I.D.# _____

Address: _____ Work Phone # _____

_____ Home Phone # _____

Employer's Name: _____

Employer's Address: _____

<u>CLASS</u>	<u>COURSE</u>	<u>SECTION</u>	<u>CREDIT HOURS</u> (*Maximum Co-Defer 6 hours only)
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_____	_____	_____	_____
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I agree to remit to Bradley University the full amount of tuition within sixty (60) days of the end of the academic term. I agree that I alone am responsible for all charges incurred. I agree that I am subject to late fees of \$25.00 a month past my grace period of sixty days. I agree that I am completely liable for all collection costs incurred. I agree that failure to comply with the stipulations set forth above will bar me from future participation in the Company Deferment Payment Plan.

Student Signature: _____ Date: _____

(PLEASE READ AND SIGN REVERSE...)

PART II – To be completed by employer:

I certify that (name) _____ is eligible for tuition assistance as indicated below. **Payment(s) will be made to our employee after successful completion of the specified academic term.** Our company is **not** responsible for paying Bradley University directly for costs incurred by the above named student.

Company Representative: _____

Title: _____ Phone #: _____

% of Tuition to be paid: _____

% of Course Fees: _____

% of Other: _____

Signature: _____

Please have student return this signed contract, \$40.00 non-refundable service charge and 5% down payment to Bradley University. Payment may be made online by clicking on the “Pay Other Amount”.

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